

Request for Extension of Time to Complete Degree Requirements



NYU

TANDON SCHOOL OF ENGINEERING

Graduate Academics

INSTRUCTIONS:

1. This form may be filed by graduate students with satisfactory academic standing in a degree program.
2. NYU Tandon SOE's regulations require that Master's degree students complete their requirements within **5** years of beginning graduate studies at NYU Tandon SOE. Full-time Doctoral degree students must complete all degree requirements within **6** years of initiation of graduate work at NYU Tandon SOE (**12** years for part-time students).
3. Applicants file this form with the Office of the Associate Dean for Graduate Academics after recommendation and approval of the departmental adviser.

STUDENT INFORMATION:

_____	_____	N _____
First Name	Last Name	Univ. ID#
_____	_____	_____
E-mail Address	Telephone Number	Net ID
_____	_____	_____
Academic Home Department	Degree/Program	

List the courses you plan to take in each semester going forward. At least one course is required per semester:

Semester	Year	Course #	Course Title

Thesis/Dissertation topic _____

Thesis/Dissertation Adviser's Name: _____ Date admitted to graduate school: _____

Cumulative Grade Point Average (GPA): _____

NYU Tandon SOE's regulations regarding the maximum time permitted for degree completion block my graduation in the near future. On the basis of my past record, which I believe is good, I request some modification of the rules which would make possible my graduation in approximate accordance with the above plans.

Please attach a letter from your Thesis/Dissertation Adviser (or Academic Adviser if not doing a thesis/dissertation) describing the reason(s) for your request.

_____ Date _____ Student's Signature

STUDENTS: DO NOT WRITE BELOW THIS LINE

ADMINISTRATIVE ACTION

Comments:

Department supports extension until: _____
Semester & Year

_____ Departmental Adviser's Name _____ Signature _____ Date

Approved through: _____
Semester & Year

Denied

Comments:

_____ *Racquel Cooper/Joseph Anderson* _____
Graduate Academics Representative Signature Date